Disclosure of legal convictions & arrests

Students who are enrolled in the Dixie State University College of Health Sciences programs must report any arrests or legal convictions including, but not limited to, misdemeanors, felonies, sexual offender convictions or governmental sanctions. The College of Health Sciences reserves the right to release relevant information regarding a student’s criminal history to appropriate clinical agency representatives. Failure to report arrests or legal convictions to the Dean of Health Sciences and program director/coordinator within 48 hours of the arrest or conviction will result in dismissal from the program.

Students enrolled in the College of Health Sciences programs are subject to background checks prior to placement in clinical agencies and/or before enrollment in the program. Certain arrests or convictions that could jeopardize the health and safety of patients and/or agency employees may render students ineligible for placement in a clinical agency. Ineligibility for placement in a clinical agency will result in course failure and dismissal from the health science program.

At such time a health science student is arrested, the student has 48 hours to report this arrest to the appropriate program director and the Dean of Health Sciences. Failure to report the arrest will result in automatic dismissal from the health science program. Students may not report to clinical or be present in clinical agencies until the issue is resolved and a determination has been made by the Dean of Health Sciences regarding the risk to patients and/or clinical agency employees as indicated by the nature and circumstances of the arrest. The Dean of Health Sciences will review the student’s status in the health science program. A possible outcome of the review may be the student’s inability to continue in the program. It may be necessary to release the student’s disclosure of a legal conviction and/or arrest to an appropriate representative of the clinical agency for the sole purpose of determining eligibility to participate in clinical activities within the agency.

Students in the College of Health Sciences programs must comply with the legal, moral, and legislative standards in accordance with the Utah State Division of Professional Licensing laws and rules as well as professional and ethical codes of conduct. A student may be denied eligibility for licensure or certification if convicted of a felony and/or certain misdemeanors.

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<tr>
<th>I understand that I have 48 hours to report any arrest, criminal conviction, or governmental sanction while enrolled in a Dixie State University Health Sciences program to the appropriate program director and the Dean of Health Sciences.</th>
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<tr>
<td>I understand that I will be unable to participate in clinical activities until the issue is resolved.</td>
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<td>I further agree to, and hereby authorize, the release of my disclosure of a legal conviction and/or arrest to an appropriate representative of the clinical agency for the sole purpose of determining eligibility to participate in clinical activities within the agency.</td>
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<tr>
<td>I understand that failure to report any arrests, convictions, or governmental sanctions within 48 hours will result in my dismissal from the health science program.</td>
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<td>I do hereby swear or affirm that I have read and understand the requirements of this procedure. I will comply with the requirements of this procedure.</td>
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INTEGRITY STATEMENT

A fundamental quality of all successful nurses is integrity and a genuine concern for the well-being of the patient. Quality professional patient care requires a relationship built on trust, trust requires honesty, and honesty is the foundation of integrity.

Academic integrity is expected of students and faculty at Dixie State University. Students are expected to abide by the Dixie State University student code available at https://dixie.edu/policylibrary. Dixie State University takes a very serious view of violations of academic integrity. As members of the academic community, the College's administration, faculty, staff, and students are dedicated to promoting an atmosphere of honesty and are committed to maintaining the academic integrity essential to the educational process. Inherent in this commitment is the belief that academic dishonesty in all forms violates the principles of integrity and impedes learning.

Students in the DSU Nursing Program have a responsibility to the public and to the nursing profession; thus, it reserves the privilege of retaining only those students who, in the judgment of the faculty, demonstrate high academic standards. These academic standards include honesty, accountability, and responsibility for one’s own work. Academic dishonesty is an unacceptable mode of conduct and will not be tolerated in any form. Academic dishonesty includes, but is not limited to, plagiarism, cheating, collusion, falsification, copying another student’s work, and soliciting unauthorized information about an exam. Students who know about any form of cheating or academic dishonesty and do not report it to appropriate individuals are equally guilty of academic dishonesty and may face the same consequences. Students who violate the student code of conduct or rules of academic integrity may be subject to dismissal from the DSU Nursing Program and the college according to college policy.

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HONOR CODE

My signature below indicates that I have read the Integrity Statement and that I agree to the following:
1. I commit myself to acting honestly, responsibly, and above all, with honor and integrity in all areas of the nursing program including classroom, lab, and clinical.
2. I am accountable for all that I say and write.
3. I am responsible for the academic integrity of my work.
4. I pledge that I will not misrepresent my work nor give or receive unauthorized aid.
5. I commit myself to behaving in a manner which demonstrates concern for the personal dignity, rights and freedoms of all members of the Dixie State University community.
6. Recognizing my responsibility to protect the integrity of the nursing profession, I will report other students’ dishonest behavior to faculty or the Nursing Program Chair.
7. I accept responsibility to maintain the Dixie State University Code of Student Conduct and Nursing Program Integrity Statement.

Student Name (Printed):

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SOCIAL MEDIA PROCEDURE

I will refrain from posting insulting, disrespectful, or disparaging comments about any member of the Dixie State University campus community to social media sites. I will attempt to directly resolve a conflict, concern, or issue with a member of the DSU community. If I am unable to resolve a conflict, concern, or issue directly with the individual involved, I will utilize the resources available to me including but not limited to the Dean of Health Sciences, Dean of Students, Health and Wellness Center counselors, class representative, a trusted advisor or mentor.

In exchange for the educational opportunities provided to me by the clinical rotations, I agree to comply with all state, local, and federal requirements governing the privacy of medical information. Those privacy requirements have been explained to me, and I have had training in complying with these requirements. I agree to uphold all HIPAA and other privacy requirements during my clinical rotations.

I understand that I am bound to comply with all privacy requirements when I am not at the clinical rotation, including in my conversations with family, friends, and peers. I will be held accountable for maintaining the privacy of any information I obtain, see, or am given during my clinical rotations. In addition, to uphold the privacy of such information, I agree to not post or discuss any clinical experience or information regarding my experience with the clinical agency, its staff, or its clients/patients on any Internet social media (Facebook, Twitter, Linkedin, emails, MySpace, and any others not mentioned). I understand that administration periodically searches the Internet for breaches in its privacy policies. I will be prohibited from returning to the clinical site if I violate any privacy requirement in any regard. Such violation may also result in a delay in completing my degree requirements or in further disciplinary action against me by Dixie State University.

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There are certain attitudes, skills, and abilities that can make the online learning experience more successful and enjoyable for you. Please rate yourself on the following statements with 1 being “This isn’t me at all” to 10 being “This absolutely is me.”

1. I am excited at the thought of being able to join a class with students from across the state of Utah (and perhaps other states.)

1 2 3 4 5 6 7 8 9 10

2. I believe that an essential component of any learning experience is dialogue with others and I value the opportunity to be part of a learning community.

1 2 3 4 5 6 7 8 9 10

3. I like the idea of setting my own times for "going to class" instead of being tied to specific times and locations.

1 2 3 4 5 6 7 8 9 10

4. I will be able to login to the course every other day or so to check in and keep current with class communications.

1 2 3 4 5 6 7 8 9 10

5. I am able to manage my time and schedule time each week for completing readings or viewing lectures, contributing to class discussions, and completing assignments.

1 2 3 4 5 6 7 8 9 10

6. I am able to spend at least 2 hours per course credit per week on course work.

1 2 3 4 5 6 7 8 9 10

7. I am comfortable communicating in writing, and comfortable reading the writing of others.

1 2 3 4 5 6 7 8 9 10
8. I have good typing skills.

9. I am comfortable sharing my ideas, thoughts, and opinions with others whom I have not met face to face.

10. I am an "active learner," interested in and able to take responsibility for my learning experience.

11. I am self-motivated and able to work independently.

12. I am comfortable using computers, the Internet, and e-mail. I am not bothered by the thought of learning new technology.

**Interpreting your results:** The more statements you responded to at the 8-10 level, the more suited you probably are for a successful online learning experience in the RN-BSN program. If you think most of the statements do not necessarily reflect your present attitudes or skills, this probably indicates that your enjoyment and success as a participant will be more dependent on how well you are able to adopt or develop some of these attitudes and skills during the program.

Hopefully, completion of the self-assessment has helped you to identify possible challenges for you in the online learning environment so that you can take steps to meet those challenges in order to ensure a successful learning experience.
RN-BSN HANDBOOK ACKNOWLEDGEMENT

My signature below indicates that I have read the *Nursing Student Handbook* and understand the policies, procedures, and guidelines of the Dixie State University Department of Nursing.

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LETTER OF COMMITMENT FOR SUCCESS

My signature below indicates that I have read and understood the following regarding the requirements for successful completion of courses in the RN-BSN program.

1. The RN-BSN courses are online and therefore, provide flexibility for times when students complete course work. Although providing flexibility, courses have deadlines for submission of student assignments such as online discussions and written work. Course instructors deduct points from assignments that are submitted beyond a deadline. As students are informed of assignment due dates well ahead of time, computer or technology problems are never considered to be acceptable excuses for late assignments. The DSU RN-BSN courses are not self-paced.

3. The RN-BSN courses are rigorous upper division courses that require a minimum of 2 hours per credit per week of work. For example, a 3-credit course would require a minimum of 6 hours of work per week. Plan on spending at least 24 hours per week on course work if you are attending the program full-time (12 credits per semester). Most courses require more than the minimum work for students to earn an A in the course.

4. A 74% or “C” grade or above in all required nursing and co-requisite courses is necessary to remain in the RN-BSN program. RN-BSN students may repeat an RN-BSN course one time only. Second failure of an RN-BSN nursing or co-requisite course results in dismissal from the RN-BSN program without the option for re-entry.

5. Some students assume that online courses are easier than traditional courses held in a classroom. This is not true. Online courses require more commitment and time on the student’s part than traditional, classroom courses. Additionally, online course work requires students to be self-disciplined, independent learners, skilled readers, and excellent time managers.

6. Students who are new RN graduates may find it challenging to begin the DSU RN-BSN program and concurrently adjust to the realities as a new working RN. This does not mean that it is not possible for a new RN graduate to be successful in the program. New RN graduates, however, should recognize the possibility of additional stress.

7. Instructors have the capability to track student use of Canvas. In other words, course instructors can go into Canvas to see the frequency and duration with which students have accessed a course. This function is similar to taking attendance in the classroom. It also allows the instructor to see if students indeed are completing the online course work.

8. The RN-BSN program is writing intensive. Students are required to submit written assignments such as research papers in APA format. RN-BSN faculty will not “teach” APA format. It is up to the student to seek learning opportunities for APA format if the student is not familiar with using it.

9. Although students have much self-responsibility for learning in an online teaching-learning environment, RN-BSN faculty are committed to student success in the program and are readily available to assist students as needed.

Student Name (Printed):

Student Signature: Date:
I understand that as a requirement to entering a health science program with an associated clinical component at Dixie State University (DSU), I must submit to a urine drug and alcohol test. The testing facility must provide results of the test to the Program Chair for the department the student is attempting to enter. I understand that if the urine test result is positive the program chair will follow the guidelines listed in the CHS Drug Testing Procedure, which may include denial of entrance to the program.

I authorize DSU to conduct all related alcohol and drug tests that are subject to the policy, including random tests. I further authorize and give full permission to have the University and/or its personnel to send the specimen or specimens so collected to a laboratory for a screening test for the presence of any prohibited substances under the policy, and for the laboratory or other testing facility to release any and all documentation relating to such test to the University and/or to any governmental entity involved in a legal proceeding or investigation connected with the test.

I also authorize the release of information concerning the results of such tests to designated University personnel, its clinical partners, to any assistance program to which I may be referred, and to the appropriate licensing boards, if applicable.

I will hold harmless DSU, its personnel and any testing laboratory the University might use, meaning that I will not sue or hold responsible such parties for any alleged harm to me that might result from such testing, including loss of right to participating in the academic program, ineligibility to test for a certification exam, employment or any other kind of adverse action that might arise as a result of the drug or alcohol test, even if a DSU or laboratory representative makes an error in the administration or analysis of the test or the reporting of the results. I will further hold harmless DSU, its personnel and any testing laboratory the University might use for any alleged harm to me that might result from the release or use of information or documentation relating to the drug or alcohol test, as long as the release or use of the information is within the scope of this policy and the procedures as explained in the paragraph above.

I understand refusal to complete the drug and alcohol testing process will prohibit me from entering the desired program in the CHS at DSU as stated in the CHS Drug and Alcohol Testing Procedure.

I consent to urine drug and alcohol testing for the purpose of admission to a program with a clinical component in the College of Health Sciences (CHS) at DSU. I understand that this consent form remains in effect during my enrollment in a CHS program with a clinical component at DSU.

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Directions: Circle the correct answer.

1. The purpose of the student handbook is to acquaint students with the nursing program:
   A. Curriculum
   B. Objectives
   C. Policies and procedures
   D. All of the above

2. In the nursing program mission and philosophy, nursing is defined as the autonomous and collaborative care of clients using unique knowledge to promote health and adaptation to illness, wellness, disability, and dying.
   A. True
   B. False

3. The nursing program conceptual framework includes 5 competencies that students are expected to achieve. They are leadership, critical thinking, communication, caring, and:
   A. Lifelong learning
   B. Professional behavior
   C. Patient advocacy
   D. Scientific reasoning

4. Nursing students’ assumption of responsibility for their own learning is a component of which program competency/thread?
   A. Time management/organization
   B. Professional behavior
   C. Leadership/management
   D. Critical thinking

   A. True
   B. False

   A. True
   B. False

7. In the RN-BSN program, late assignments will receive a 10% deduction in points for each business day beyond the due date and will be not accepted after 4 business days beyond the due date unless students have negotiated with the instructor at least 24 hours before the assignment due date.
   A. True
   B. False
8. Faculty and students can contribute to a civil teaching-learning environment by:
   A. Being honest
   B. Assuming goodwill
   C. Assuming personal responsibility
   D. Listening carefully
   E. All of the above

9. Students can be dismissed from the nursing program for cheating; for example, taking an exam then telling
   other students what questions were on the exam.
   A. True
   B. False

10. Students who wish to make a formal complaint against the nursing program must submit in writing the
    Formal Complaint Form (found in this Handbook) to the Nursing Program Chair.
    A. True
    B. False

11. If a student formal complaint has been addressed by the Dean of Health Sciences and it cannot be
    resolved at that level, it may enter the grievance process where other college administration is involved such
    as the Vice President of Academics and/or Dean of Students.
    A. True
    B. False

12. A desired RN-BSN program outcome is that 90% of students complete the program within 10 years.
    A. True
    B. False

13. RN-BSN ____________________________ are statements that specify what nursing faculty want students to
    learn or be able to do as a result of successfully completing the RN-BSN program.
    A. Goals
    B. Objectives
    C. Student Learning Outcomes

14. Netiquette as it applies to behavior within an internet network such as online threaded discussions or use
    of email for communication includes but is not limited to the following:
    A. Ask permission from the original sender to forward messages that have been sent to you.
    B. Avoid emotional language and the use of emoticons.
    C. Ask for clarification if you are not sure how to interpret what was written.
    D. Do not initiate or respond to an email when you are angry.
    E. All of the above.

15. Second failure of an RN-BSN discipline core requirement courses results in dismissal from the RN-BSN
    program without the option for re-entry.
    A. True
    B. False