Students who are enrolled in the Dixie State University College of Health Sciences programs must report any arrests or legal convictions including, but not limited to, misdemeanors, felonies, sexual offender convictions or governmental sanctions. The College of Health Sciences reserves the right to release relevant information regarding a student's criminal history to appropriate clinical agency representatives. Failure to report arrests or legal convictions to the Dean of Health Sciences and program director/coordinator within 48 hours of the arrest or conviction will result in dismissal from the program.

Students enrolled in the College of Health Sciences programs are subject to background checks prior to placement in clinical agencies and/or before enrollment in the program. Certain arrests or convictions that could jeopardize the health and safety of patients and/or agency employees may render students ineligible for placement in a clinical agency. Ineligibility for placement in a clinical agency will result in course failure and dismissal from the health science program.

At such time a health science student is arrested, the student has 48 hours to report this arrest to the appropriate program director and the Dean of Health Sciences. Failure to report the arrest will result in automatic dismissal from the health science program. Students may not report to clinical or be present in clinical agencies until the issue is resolved and a determination has been made by the Dean of Health Sciences regarding the risk to patients and/or clinical agency employees as indicated by the nature and circumstances of the arrest. The Dean of Health Sciences will review the student's status in the health science program. A possible outcome of the review may be the student’s inability to continue in the program. It may be necessary to release the student’s disclosure of a legal conviction and/or arrest to an appropriate representative of the clinical agency for the sole purpose of determining eligibility to participate in clinical activities within the agency.

Students in the College of Health Sciences programs must comply with the legal, moral, and legislative standards in accordance with the Utah State Division of Professional Licensing laws and rules as well as professional and ethical codes of conduct. A student may be denied eligibility for licensure or certification if convicted of a felony and/or certain misdemeanors.

I understand that I have 48 hours to report any arrest, criminal conviction, or governmental sanction while enrolled in a Dixie State University Health Sciences program to the appropriate program director and the Dean of Health Sciences.

I understand that I will be unable to participate in clinical activities until the issue is resolved.

I further agree to, and hereby authorize, the release of my disclosure of a legal conviction and/or arrest to an appropriate representative of the clinical agency for the sole purpose of determining eligibility to participate in clinical activities within the agency.

I understand that failure to report any arrests, convictions, or governmental sanctions within 48 hours will result in my dismissal from the health science program.

I do hereby swear or affirm that I have read and understand the requirements of this procedure. I will comply with the requirements of this procedure.

Student Name (Printed):

Student Signature: Date:
A fundamental quality of all successful nurses is integrity and a genuine concern for the well-being of the patient. Quality professional patient care requires a relationship built on trust, trust requires honesty, and honesty is the foundation of integrity.

Academic integrity is expected of students and faculty at Dixie State University. Students are expected to abide by the Dixie State University student code available at [https://dixie.edu/policylibrary](https://dixie.edu/policylibrary). Dixie State University takes a very serious view of violations of academic integrity. As members of the academic community, the College’s administration, faculty, staff, and students are dedicated to promoting an atmosphere of honesty and are committed to maintaining the academic integrity essential to the educational process. Inherent in this commitment is the belief that academic dishonesty in all forms violates the principles of integrity and impedes learning.

Students in the DSU Nursing Program have a responsibility to the public and to the nursing profession; thus, it reserves the privilege of retaining only those students who, in the judgment of the faculty, demonstrate high academic standards. These academic standards include honesty, accountability, and responsibility for one’s own work. Academic dishonesty is an unacceptable mode of conduct and will not be tolerated in any form. Academic dishonesty includes, but is not limited to, plagiarism, cheating, collusion, falsification, copying another student’s work, and soliciting unauthorized information about an exam. Students who know about any form of cheating or academic dishonesty and do not report it to appropriate individuals are equally guilty of academic dishonesty and may face the same consequences. Students who violate the student code of conduct or rules of academic integrity may be subject to dismissal from the DSU Nursing Program and the college according to college policy.

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DSU
COLLEGE OF HEALTH SCIENCES
I. Handheld Electronic Devices
The following are considered handheld electronic devices: any mobile device (also known as a hand held device, handheld computer or simply handheld) that can be used as a pocket-sized computing device, typically having a display screen with touch input and/or a miniature keyboard. Handheld electronic devices include but are not limited to: iPads, iPod Touches, iPods, Smartphones, PDAs, tablet computers, calculators, handheld game consoles, portable media players, digital video recorders, digital still recorders, pagers, personal navigation devices.

II. Classroom and Lab Usage
No electronics are allowed during any exams. Students may not be able to see/hear/feel these devices during exams (devices are to be left in purses/backpacks, no devices on a person). If faculty allow a calculator on an exam, the calculator will be provided by the school. Students with special accommodations requiring a special device must have documented approval from the Disability Office.

The use of handheld electronic devices in the classroom is limited to teaching/learning activities only as directed by faculty. Texting, browsing the web, sending and receiving email, and similar activities that are not related to teaching/learning are not permitted in class and lab.

III. Clinical Usage
1. Handheld devices may be used in the clinical areas as directed by faculty. Use of portable electronic devices in clinical is regulated by clinical agencies and local, state, and federal regulations and laws. All students are fully responsible for following all regulations of the Health Insurance Portability and Accountability Act (HIPAA) guidelines and for following HIPAA guidelines when using their handhelds in the clinical or other settings.

2. Personal health identifiers must be removed from any patient data students collect on their handheld devices. Additionally, students will use a password to protect access to information on their handhelds. Infection control precautions must be maintained when using handhelds in patient care areas. Students must adhere to professional standards for all communication including maintaining confidentiality, conducting proper communication, and communicating appropriate material.

3. Hand telephone and camera functions must be turned off during clinical and lab sessions by placing devices in “Airplane” mode. Students are fully responsible to ensure that they adhere to all regulations at all times whether at school, at clinical, on break, or anywhere else. This includes proper management of confidential client information.

4. With the exception of specified course required activities, sending or receiving text or other messages on the handheld during clinical is not permitted.

5. Using the internet for personal, non-school related functions is strictly prohibited. Inappropriate handheld use or violation of HIPAA guidelines is cause for termination from the nursing program.

IV. Safeguarding of Data
The student will implement protective measures, such as encryption, for restricted data to safeguard the confidentiality or integrity of the data in the event of theft or loss.

I acknowledge that I have read the above and will follow the procedure during class, lab, and clinical in the Dixie State University Nursing Program.

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HONOR CODE

My signature below indicates that I have read the Integrity Statement and that I agree to the following:

1. I commit myself to acting honestly, responsibly, and above all, with honor and integrity in all areas of the nursing program including classroom, lab, and clinical.
2. I am accountable for all that I say and write.
3. I am responsible for the academic integrity of my work.
4. I pledge that I will not misrepresent my work nor give or receive unauthorized aid.
5. I commit myself to behaving in a manner which demonstrates concern for the personal dignity, rights and freedoms of all members of the Dixie State University community.
6. Recognizing my responsibility to protect the integrity of the nursing profession, I will report other students’ dishonest behavior to faculty or the Nursing Program Chair.
7. I accept responsibility to maintain the Dixie State University Code of Student Conduct and Nursing Program Integrity Statement.

Student Name (Printed):

Student Signature: Date:
SOCIAL MEDIA PROCEDURE

I will refrain from posting insulting, disrespectful, or disparaging comments about any member of the Dixie State University campus community to social media sites. I will attempt to directly resolve a conflict, concern, or issue with a member of the DSU community. If I am unable to resolve a conflict, concern, or issue directly with the individual involved, I will utilize the resources available to me including but not limited to the Dean of Health Sciences, Dean of Students, Health and Wellness Center counselors, class representative, a trusted advisor or mentor.

In exchange for the educational opportunities provided to me by the clinical rotations, I agree to comply with all state, local, and federal requirements governing the privacy of medical information. Those privacy requirements have been explained to me, and I have had training in complying with these requirements. I agree to uphold all HIPAA and other privacy requirements during my clinical rotations.

I understand that I am bound to comply with all privacy requirements when I am not at the clinical rotation, including in my conversations with family, friends, and peers. I will be held accountable for maintaining the privacy of any information I obtain, see, or am given during my clinical rotations. In addition, to uphold the privacy of such information, I agree to not post or discuss any clinical experience or information regarding my experience with the clinical agency, its staff, or its clients/patients on any Internet social media (Facebook, Twitter, LinkedIn, emails, MySpace, and any others not mentioned). I understand that administration periodically searches the Internet for breaches in its privacy policies. I will be prohibited from returning to the clinical site if I violate any privacy requirement in any regard. Such violation may also result in a delay in completing my degree requirements or in further disciplinary action against me by Dixie State University.

Student Name (Printed):

Student Signature:  Date:
CONSENT FOR DRUG & ALCOHOL TESTING

I understand that as a requirement to entering a health science program with an associated clinical component at Dixie State University (DSU), I must submit to a urine drug and alcohol test. The testing facility must provide results of the test to the Program Chair for the department the student is attempting to enter. I understand that if the urine test result is positive the program chair will follow the guidelines listed in the CHS Drug Testing Procedure, which may include denial of entrance to the program.

I authorize DSU to conduct all related alcohol and drug tests that are subject to the policy, including random tests. I further authorize and give full permission to have the University and/or its personnel to send the specimen or specimen so collected to a laboratory for a screening test for the presence of any prohibited substances under the policy, and for the laboratory or other testing facility to release any and all documentation relating to such test to the University and/or to any governmental entity involved in a legal proceeding or investigation connected with the test.

I also authorize the release of information concerning the results of such tests to designated University personnel, its clinical partners, to any assistance program to which I may be referred, and to the appropriate licensing boards, if applicable.

I will hold harmless DSU, its personnel and any testing laboratory the University might use, meaning that I will not sue or hold responsible such parties for any alleged harm to me that might result from such testing, including loss of right to participating in the academic program, ineligibility to test for a certification exam, employment or any other kind of adverse action that might arise as a result of the drug or alcohol test, even if a DSU or laboratory representative makes an error in the administration or analysis of the test or the reporting of the results. I will further hold harmless DSU, its personnel and any testing laboratory the University might use for any alleged harm to me that might result from the release or use of information or documentation relating to the drug or alcohol test, as long as the release or use of the information is within the scope of this policy and the procedures as explained in the paragraph above.

I understand refusal to complete the drug and alcohol testing process will prohibit me from entering the desired program in the CHS at DSU as stated in the CHS Drug and Alcohol Testing Procedure.

I consent to urine drug and alcohol testing for the purpose of admission to a program with a clinical component in the College of Health Sciences (CHS) at DSU. I understand that this consent form remains in effect during my enrollment in a CHS program with a clinical component at DSU.

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My signature below indicates that I have read the *Nursing Student Handbook* and understand the policies, procedures, and guidelines of the Dixie State University Department of Nursing.

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STUDENT HANDBOOK QUIZ

Directions: Circle the correct answer.

1. The purpose of the student handbook is to acquaint students with the nursing program:
   A. Curriculum
   B. Objectives
   C. Policies and procedures
   D. All of the above

2. In the nursing program mission and philosophy, nursing is defined as the autonomous and collaborative care of clients using unique knowledge to promote health and adaptation to illness, wellness, disability, and dying.
   A. True
   B. False

3. The nursing program conceptual framework includes 5 competencies that students are expected to achieve. They are leadership, critical thinking, communication, caring, and:
   A. Professional Behavior
   B. Nursing process
   C. Patient advocacy
   D. Scientific reasoning

4. Nursing students’ assumption of responsibility for their own learning is a component of which program competency/thread?
   A. Time management/organization
   B. Professional behavior
   C. Leadership/management
   D. Critical thinking

   A. True
   B. False

6. A student who arrives for clinical unprepared with clinical assignments will be:
   A. Given detention
   B. Receive a failing grade
   C. Sent home
   D. Closely supervised
7. A student who arrives for a morning clinical impaired because he/she has worked the previous night will be:
   A. Given detention
   B. Receive a failing grade
   C. Sent home
   D. Allowed to take a nap

8. Unprofessional nursing conduct includes:
   A. Charting that a patient’s breath sounds were clear when the nurse did not assess the client’s breath sounds.
   B. Leaving the clinical floor during the middle of the shift for a family emergency without notifying the charge nurse and clinical instructor.
   C. Taking medications home from the floor drug stock
   D. Intentionally delaying administering pain medication to a client because the client has been giving the nurse a hard time
   E. All of the above

9. Students can be dismissed from the nursing program for cheating; for example, taking an exam then telling other students what questions were on the exam.
   A. True
   B. False

10. Actions that are examples of academic incivility and/or disrespect by students include:
    A. Text messaging during class
    B. Cheating on exams
    C. Belittling the instructor or other students
    D. Arriving late to class
    E. All of the above

11. Faculty and students can contribute to a civil teaching-learning environment by:
    A. Being honest
    B. Assuming goodwill
    C. Assuming personal responsibility
    D. Listening carefully
    E. All of the above

12. Students who wish to make a formal complaint against the nursing program must submit in writing the Formal Complaint Form (found in the Nursing Student Handbook Appendices) to the Nursing Department Chair.
    A. True
    B. False

13. Which of the following is NOT acceptable appearance for clinical?
    A. Visible tattoo
    B. Loop earrings
    C. Artificial nails
    D. Athletic shoes
    E. A, B, and C
14. Nursing students are required to achieve a 76% or better exam average in the Pre-Licensure BSN Program courses in order to progress in the nursing program. Less than a 76% exam average in a program course results in failure of the course.
   A. True
   B. False

15. A student attends a nursing class dressed in halter top and tight jeans. According to the Nursing Student Handbook, this is:
   A. Not a problem
   B. Unprofessional behavior
   C. Up to the instructor to decide if acceptable
   D. None of the above

16. All the Pre-Licensure BSN Program courses are hybrid courses that involve classroom learning and use of Canvas. Instructors often use Canvas for announcements of important information. Therefore, students should log on to each of their courses at least every:
   A. Month
   B. 7 days
   C. 5 days
   D. 3 days

17. If a student formal complaint has been addressed by the Dean of Health Sciences and it cannot be resolved at that level, it may enter the grievance process where other university administration is involved such as the Vice President of Academics and/or Dean of Students.
   A. True
   B. False

18. If it becomes necessary for students to be absent from clinical for any reason, students should telephone their clinical instructor at least 30 minutes prior to the scheduled clinical experience.
   A. True
   B. False

19. Student nursing uniform/scrubs or street clothes with approved lab coat are required for all labs.
   A. True
   B. False

   A. True
   B. False

21. In the nursing program, late assignments will receive a 10% deduction in points for each business day beyond the due date and will be not accepted after 4 business days beyond the due date unless students have negotiated with the instructor at least 24 hours before the assignment due date.
   A. True
   B. False
22. Teaching strategies in the concept-based courses are intended to enhance active student learning and critical thinking skills.
   A. True
   B. False

23. Client concepts in the concept-based curriculum include:
   A. Biophysical
   B. Psychological
   C. Developmental
   D. Social functioning
   E. All of the above

24. An example of a concept in the healthcare category is:
   A. Perfusion
   B. Development
   C. Oxygenation
   D. Advocacy

25. The American Hospital Association Patient Care Partnership guidelines specify patient rights, expectations, and responsibilities during a hospital stay.
   A. True
   B. False

26. “Fitness for duty” procedure as it applies to DSU nursing students:
   A. Is the ability to perform nursing care in a safe and effective manner.
   B. Includes recommendations for a minimal amount of sleep prior to attendance in class, lab, and clinical
   C. Allows for random urine drug screen at a student’s expense before being allowed in clinical.
   D. All of the above.